

March 16, 2020

Update on the COVID-19 (Corona Virus) Business Policy for Alliance Solutions Partners

Dear Valued Clients,

With the World Health Organization declaring the COVID-19 outbreak as a pandemic, Alliance Solutions Partners would like to let you know that we are taking every step possible to reduce any exposure of this virus to our staff and clients. Like most of the United States, we will be following the guidelines of social distancing. Our Technicians and staff are working remotely as much as possible. We will also be available to be onsite for any critical or emergent issues that may arise during this time. We know how frustrating this can be, but we want to let you all know that we are here for you. Hopefully very soon, we will all be able to go back to business as usual. In the meantime, here are a few tips to help keep you and your family safe from the spread of this disease.

For Business concerns, we can help:

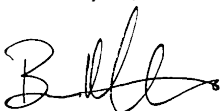
- Setup VPN access for anyone who can work from home
- Forwarding Phones to assigned representatives

General purpose:

- Stay home when you are sick.
- Wash your hands frequently with warm, soapy water for at least 20 seconds.
- Cover your mouth with tissues whenever you sneeze, and discard used tissues in the trash.
- Avoid people who are sick with respiratory symptoms.
- Clean frequently touched surfaces with disinfectant

Like everyone, we look forward to a return of business normalcy. If there is anything, in addition, we can do to support you through these unprecedented times, please let us know.

Thank you,



President/Owner